

**NEWCASTLE-UNDER-LYME BOROUGH COUNCIL**  
**EXECUTIVE MANAGEMENT TEAM'S REPORT TO THE**  
**GRANTS ASSESSMENT PANEL COMMITTEE**

**Date                    Monday 9<sup>th</sup> June 2014.**

**1. HEADING SMALL GRANTS.**

**Submitted by:** Robin Wiles, Partnerships Officer (Community Development).

**Portfolio:** Resources & Efficiency.

**Ward(s) affected:** The applications for consideration potentially affect all Wards.

**Purpose of the Report**

To consider applications submitted to the Small Grants scheme for the first quarter of 2013/14.

**Recommendations (to be in bold)**

**Panel consider the applications submitted with a view to determining whether a grant should be awarded, and if so, at what level.**

**Panel receive a summary report of the 2013/14 Small Grants expenditure.**

**Panel receive a report on the 2013/14 Green Grant expenditure.**

**Panel receive a report on redeployment of 2013/14 underspend.**

**Reasons**

**Grants Assessment Panel's remit is to determine which of the grant applications meet the Council's Corporate Priorities and merit an award.**

**1. Background**

1.1 21 applications were received, and 16 grants were awarded in 2013/14; 3 of those received the full amount they applied for. Total expenditure was £22,000.00, leaving an underspend of £0.00.

1.2 The average grant awarded in 2013/14 was £1,375.00; the average amount applied for was £1,961.26.

1.3 The Green Grants budget for 2013/14 was underspent by a quarter.

1.4 Some underspend in the budgets for Community Chest and Green Grants was re-allocated.

1.5 The Small Grants budget for 2014/15 is £17,600.00.

1.6 Voluntary & Community groups can apply for a grant of up to £2,000.00.

1.7 Some changes have been made to the criteria for the scheme, and to the format of the application form.

1.8 3 applications have been received for consideration at this meeting, totally £6,000.00. This would leave a balance of £11,600.00.

## 2. **Issues.**

### Applications.

2.1 2013/14 underspend. Please see Appendix Five for a report on allocation of underspend.

2.2 Green Grants. A summary of 2013/14 Green Grants expenditure is provided for information. Please see Appendix Four.

2.3 Applications. For information about applications for consideration for this meeting, please see Appendix Two.

## 3. **Options Considered** (if any)

3.1 For each application, GAP can award:-

- Full grant.
- Partial Grant.
- No Grant.
- Defer a decision until the next Panel meeting, either to obtain further information, and/or to invite the applicant to attend the meeting dependant on whether there are any time constraints on projects seeking funding.

## **Proposal.**

4.1 The applications received are from eligible organisations, and contribute towards meeting the Council's Corporate Priorities and the priorities of the Sustainable Community Strategy.

4.2 Members consider each application on its merits, taking into account other possible funding options that applicant may be able to apply to.

## 5. **Reasons for Preferred Solution**

5.1 There may be other sources of funding to which applicants can be directed should they be awarded no grant, or a partial grant.

## 6. **Outcomes Linked to Sustainable Community Strategy and Corporate Priorities**

6.1 All the applications for consideration meet both Corporate Priorities and those of the Sustainable Community Strategy – please see the applications for further details.

## 7. **Legal and Statutory Implications**

7.1 Not applicable.

8. **Equality Impact Assessment**

8.1 All applications, if awarded, would be expected to have a positive impact on the communities that they benefit.

9. **Financial and Resource Implications**

9.1 The annual budget for the Small Grants scheme is £17,600.00.

9.2 Applications submitted for this GAP meeting total £6,000.00. If all applications were approved for a full grant, that would leave £11,600.00 in the budget.

10. **Major Risks**

10.1 Not Applicable.

11. **Key Decision Information**

11.1 The three applications primarily affect the Wards of Holditch, Madeley, and Chesterton respectively.

12. **Earlier Cabinet/Committee Resolutions**

12.1 Not Applicable.

13. **Recommendations**

13.1 Members consider each application on its merits, taking into account other possible funding options that applicants may be able to access.

14. **List of Appendices**

14.1 Small Grant applications 2014/15 Record.

14.2 Small Grant applications 2014/15 – details.

14.3 Small Grants application 2013/14 Record.

14.4 Green Grants applications 2013/14 Record.

14.5 Re-allocation of 2013/14 underspend report.

15. **Background Papers**

15.1 Copies of applications will be e-mailed to Panel members after membership has been agreed at the Full Council meeting on Wednesday 4<sup>th</sup> June 2014. Hard copies will not be made available to reduce printing costs, but can be viewed in advance - please contact Robin Wiles on 742493 or robin.wiles@newcastle-staffs.gov.uk.

16. **Management Sign-Off**

Each of the designated boxes need to be signed off and dated before going to Executive Director/Corporate Service Manager for sign off.

	Signed	Dated
<b>Financial Implications Discussed and Agreed</b>		
<b>Risk Implications Discussed and Agreed</b>		
<b>Legal Implications Discussed and Agreed</b>		
<b>H.R. Implications Discussed and Agreed</b>		
<b>ICT Implications Discussed and Agreed</b>		
<b>Report Agreed by: Executive Director/ Head of Service</b>		